

REQUEST FOR QUOTATION

Date: **August 3, 2022**

RFQ No. **2022-08-0037**

Company/Business _____
 Name: _____
 Address: _____
 Business/Mayor's Permit No. _____
 TIN: _____
 PhilGEPS Registration Number (required) _____

The **Philippine Center for Economic Development (PCED)**, through its Bids and Award Committee (BAC), intends to procure **Twelve (12) Months Subscription to CEIC Global Database Academic Package through Section 53.6 (Negotiated Procurement – Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services)** of 2016 revised Implementing Rules and Regulation of Republic Act No. 9184.

Please quote your **best offer** for the Item/s described herein address to:

Dr. Renato E. Reside Jr.

Chairperson, Bids and Award Committee

Room 207 Encarnacion Hall, UP School of Economics Bldg., Diliman, Quezon City 1101

Telephone No.: (02) 8-9279686 loc 207

Email: bacsec@pced.gov.ph

Subject to the Terms and Conditions provided on this Request for Quotation (RFQ).
 Submit your quotation duly signed by your authorized representative **not later than 10 August 2022 at 5:00 PM.**

The following documents are also required to be submitted along with your quotation on the specified deadline above or before a notice of award is issued:

Document	Remarks
Copy of 2022 Mayor's or Business Permit	In case not yet available, you may submit your expired 2021 Mayor's or Business Permit with the Official Receipt of renewal application. However, a copy of your 2022 Mayor's or Business Permit shall be required to be submitted after award of contract but before payment or <i>its equivalent, for foreign suppliers</i>
Notarized Omnibus Sworn Statement (GPPB- Prescribed Form)	If unable to have the document notarized, you may submit a signed un notarized Omnibus Sworn Statement (In the prescribed template), subject to compliance therewith after award of contract but before payment.

¹ In case of discrepancy on the business name as reflected on this RFQ and as reflected in the Business Permit, the latter shall prevail.

For any clarification, you may contact us at telephone no. or email address provided.


GERLIE P. PALOMA

Head, Bids and Awards Committee Secretariat

INSTRUCTIONS:

Note: Failure to follow these Instructions will disqualify your entire quotation:

- (1) Do not alter the contents of this form in any way.
- (2) The use of the RFQ is **highly encouraged** to minimize errors or omission of the mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ only pertains to deadline extension.

If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.

In case a prospective supplier/service provider submits a filled-out RFQ with supporting documents (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.

- (3) **All mandatory technical specifications with asterisks (*) must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- (4) Quotations may be submitted through electronic mail: bacsec@pced.gov.ph.

Compressed password-protected price quotations, in case of electronic submission, shall be sent at bacsec@pced.gov.ph with the corresponding password.

- (5) Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotation submitted via electronic mail, the date and time of receipt indicated in the email shall be considered.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PCED shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
8. The item/s shall be delivered according to the accepted offer of the bidder.
9. Item/s delivered shall be inspected on the scheduled date and time of the PCED. The delivery of the item/s shall be acknowledged upon delivery to confirm compliance with the technical specifications.
10. Payment shall be made after the delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing Statement, by the supplier, contractor, or consultant.
11. Liquidated damages equivalent to the tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PCED shall rescind the contract one the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other

courses of action and remedies open to it.

After having carefully read and accepted the Instructions and Terms and Condition, I/we submit our quotation for the Item/s as follows:

Twelve (12) Months Subscription to CEIC Global Database Academic Package			
Technical Specifications:	YES	NO	REMARKS
- Global Database consist of all 195 countries available + any future addition*;			
- Daily Database consist of daily statistic from around the globe include: interest rates, deposits rates, lending rates, commodities price, etc*;			
- China Premium Database, the most comprehensive China database available*;			
- Worldtrend Database, include country forecast, country comparison, and more Updates and future additions must be automatically provided*.			
- Access: Accessible via Internet for up to 5 (five) terminal/users *;			
- Access period: 12-month subscription coverage*;			
- Training: The supplier must provide for training, installation assistance and technical support*;			
- Marketing/Promotion: Provide promotional and instructional materials to the library such as tarpauline, flyers, videos, websites, posters and the like*;			
- Technical Support/Warranty: Must have 24/7 customer and technical support available. Assist whenever there is a problem with the access of the subscribed products, both in technical and administrative aspects*			
*****nothing follows*****			

Schedule of Requirements:

The delivery schedule stipulates hereafter the date of delivery to the project site.

Item	Description	Quantity	Delivery schedule
1	Twelve (12) Months Subscription to CEIC Global Database Academic Package	1 lot	Thirty (30) calendar days upon receipt of Purchase Order

FINANCIAL OFFER:

Terms of Payment:

Payment shall be made through telegraphic transfer within thirty (30) days after Submission of Billing and User Acceptance of the product.

Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

Twelve (12) Months Subscription to CEIC Global Database Academic Package	
Approved Budget for the Contract: Nine Hundred Thirty Thousand Pesos (Php 930,000.00)	Total Offered Quotation
	In Words: _____ _____ _____
	In Figures: _____ _____ _____

Signature over Printed Name

Position/Designation

Office Telephone/Fax/Mobile Nos.

Email address/es