

## REQUEST FOR QUOTATION

Title of Item to be procured : **SUPPLY, DELIVERY, INSTALLATION, AND COMMISSIONING OF FOURTEEN (14) UNITS OF CCTV CAMERA AND STRUCTURED CABLING FOR PCED MAIN AND LIBRARY BUILDINGS' STORAGE ROOMS**

Approved Budget for the Contract : **Php480,000.00**

Date: **March 2, 2024**  
RFQ No.: **2024-03-0010**

**Company / Business Name** : \_\_\_\_\_

**Address**: \_\_\_\_\_

**Business/Mayor's Permit No.**: \_\_\_\_\_ **City/Municipality**: \_\_\_\_\_

**TIN#** : \_\_\_\_\_

**PhilGEPS Registration Number (required)**: \_\_\_\_\_

The **Philippine Center for Economic Development (PCED)**, through its Bids and Award Committee (BAC), intends to procure CCTV Cameras for the project **Supply, Delivery, Installation, and Commissioning of Fourteen (14) Units of CCTV Camera and Structured Cabling for PCED Main and Library Buildings' Storage Rooms** through **Section 53.9 (Negotiated Procurement - Small Value Procurement)** of 2016 revised Implementing Rules and Regulation of Republic Act No. 9184.

Please quote your **best offer** for the Item/s described herein address to:

**Dr. Laarni C. Escresa-Guillermo**  
Vice-Chairperson, Bids and Award Committee  
UPSEAA Room Library Building, UP School of Economics, Diliman, Quezon City 1101  
Telephone No.: (02) 8-9279686 local 207  
Email: [bacsec@pced.gov.ph](mailto:bacsec@pced.gov.ph)

Subject to the Terms and Conditions provided on this Request for Quotation (RFQ).

Submit your quotation/s duly signed by you or your authorized representative **not later than 05 March 2024 at 08:00AM.**

The following documents are also required to be submitted along with your quotation on the specified deadline above:

Document
1. Mayor's / Business Permit
2. Philgeps Registration
3. Notarized Omnibus Sworn Statement

1. In case of discrepancy on the business name as reflected on this RFQ and as reflected in the Business Permit, the latter shall prevail.
2. Submission of ALL pages of this Request for Quotation is **REQUIRED**.

For any clarification, you may contact us at telephone no. or email address provided.

  
**GERIE P. PALOMA**  
Head, Bids and Awards Committee Secretariat

**INSTRUCTIONS:**

Note: Failure to follow these Instructions will **DISQUALIFY** your entire quotation:

1. Do not alter the contents of this form in any way.
2. The use of the RFQ is **REQUIRED** to minimize errors or omissions of the mandatory provisions.
3. Quotations **MUST** be submitted **IN HARD COPIES** addressed to:

**Dr. Laarni C. Escresa-Guillermo**  
*Vice-Chairperson, Bids and Award Committee - PCED*  
UPSEAA Room Library Building, UP School of Economics Diliman, Quezon City 1101

4. Quotations, including documentary requirements, received after the deadline shall not be accepted.
5. **ELECTRONIC SUBMISSION** of bids will **NOT** be considered.

**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PCED shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
8. The item/s shall be delivered according to the accepted offer of the bidder.
9. Item/s delivered shall be inspected on the scheduled date and time of the PCED. The delivery of the item/s shall be acknowledged upon delivery to confirm compliance with the technical specifications.
10. Payment shall be made after the delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing Statement, by the supplier, contractor, or consultant.
11. Liquidated damages equivalent to the tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PCED shall rescind the contract one the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Please quote your **best offer, inclusive of all taxes and incidental expenses** for the item/s below. Please do not leave any blank items. Indicate "0" if item being offered is for free.



7.	<b>TERMS OF REFERENCE</b>	<b>Bidder's Statement of Compliance (Comply/Not Comply)</b>
	<p><b>Cost of Installation shall include:</b></p> <p>7.1 Supply, Delivery and Installation of Roughing ins materials for the 14 cameras; 2 pieces of cameras per location:  <b>Main Building – 4 storage locations</b>  <b>Library Building – 3 storage locations</b></p> <p><b>Estimate Bill of Quantity:</b>            - Panduit Cat6 UTP Cable – 4 rolls            - RJ 45 Connector – 28 pcs            -PVC Coupling ¾” – 45            - PVC pipes ¾” – 45 pcs            - PVC Connector w/ locknut &amp; bushing ¾” – 28 pcs            -PVC Coupling ½” - 157            - PVC pipes ½” – 157 pcs            - PVC Connector w/ locknut &amp; bushing ½” – 95pcs            -Square Box w/ cover 2” x 4” x 4” – 40pcs            - White Molding – ½” – 50pcs            - Malleable C-clamps ¾” – 75pcs            - Malleable C-clamps ½” – 225pcs            -Tox with screw #8 – 4 bxs            - G.I. wires – 7kls</p> <p>7.2 Cleaning and Restoration of affected areas</p> <p>7.3 Labor and Engineering for the Roughing-ins installation and cable pulling</p> <p>7.4 Labor and Engineering for the Installation of Cameras including configuration, testing and commissioning of the system</p> <p>7.5 As-Built Plan and Documentation</p> <p>7.6 Mobilization and Demobilization</p>	
	7.7 One (1) year support upon acceptance	
	7.8 One (1) year hardware warranty	
8	<p><b>Additional Requirement:</b></p> <p><b><u>The additional 14 cameras MUST BE SEAMLESSLY INTEGRATED to the existing CCTV set-up.</u></b></p>	
9	<p><b>Delivery Period:</b></p> <p>At least 90 days upon receipt of Purchase Order/Notice to Proceed</p>	
10	<p><b>Place of Delivery:</b></p> <p>Encarnacion Hall            UP School of Economics Building            Osmeña corner Guerrero Sts.            UP Diliman Quezon City</p>	
11	<p><b>Terms of Payment:</b></p> <p>Thru check, Thirty (30) days upon receipt of Delivery Receipt and Sales Invoice for Goods and Service Invoice/Billing Statement for Services</p>	

**FINANCIAL OFFER:**

<b>SUPPLY, DELIVERY, INSTALLATION, AND COMMISSIONING OF FOURTEEN (14) UNITS OF CCTV CAMERA AND STRUCTURED CABLING FOR PCED MAIN AND LIBRARY BUILDINGS' STORAGE ROOMS</b>	
<p><b>Approved Budget for the Contract:</b> <b>Php480,000.00</b></p> <p>(FOUR HUNDRED EIGHTY THOUSAND PESOS &amp; 00/100)</p>	<p><b>Total Offered Quotation:</b> <i>(Inclusive of all taxes and incidental expenses)</i></p>
	<p><b>In Words:</b></p> <hr/> <hr/> <hr/>
	<p><b>In Figures:</b></p> <hr/>
<p><b>Company/Business Name:</b></p> <hr/> <hr/> <hr/>	

\_\_\_\_\_  
**Signature over Printed Name**

\_\_\_\_\_  
**Position/Designation**

\_\_\_\_\_  
**Office Telephone/Fax/Mobile Nos.**

\_\_\_\_\_  
**Email address/es**