

REVENUE BTL



ANNUAL PROCUREMENT PLAN FOR 2012 (REVISED)
For Common-Use Supplies, Equipment and Capital Outlay

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 BMB-FP

INSTRUCTIONS IN FILING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
2. Do not delete any field in the APP Form.
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s.
4. Submit the duly accomplished APP form in two (2) soft copies and two (2) hard copies (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office.
5. Consistent with DBM Circular No. 2011-6, the APP for FY 2011 must be submitted on or before September 15, 2011 and the APP for FY 2012 must be submitted on or before November 15, 2011.
6. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. 561-6116 or 563-9397.

Department/Bureau/Office: Philippine Center for Economic Development (PCEED)
 Region: National Capital Region (NCR)
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Item & Specifications	Unit of Measure	Quantity Requirement												Total	** PS Price Catalogue	Total Amount		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec					
A. AVAILABLE AT PROCUREMENT SERVICE STORES																		
COMMON ELECTRICAL SUPPLIES																		
1. BALLAST, 18/20 watts	piece						50									50	67.27	3,363.50
2. BALLAST, 36/40 watts	piece						100									100	72.54	7,254.00
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet															0	36.40	-
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet															50	14.56	728.00
5. BATTERY, size D, alkaline, 2 pcs./packet	packet															0	68.12	-
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set															0	280.54	-
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set															0	368.94	-
8. FLUORESCENT LAMP, tubular, 18 watts	piece															0	32.14	-
9. FLUORESCENT LAMP, tubular, 36 watts	piece															0	33.85	-
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece															0	103.79	-
11. FUSE, 30 amperes	piece															0	10.35	-
12. FUSE, 60 amperes	piece															0	25.48	-
13. STARTER, 4-40 watts	piece						50									50	3.73	373.00
14. TAPE, electrical	roll						20									20	18.20	546.00
COMMON COMPUTER SUPPLIES/CONSUMABLES																		
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheet	box															0	520.00	-
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheet	box															0	818.48	-
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets	box															0	581.67	-
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets	box															0	951.08	-
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 9-1/2", 500 sets/bk	box															0	480.48	-
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/bk	box															0	778.96	-
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 9-1/2", 250 sets/bk	box															0	338.00	-
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/bk	box															0	722.80	-
9. COMPACT DISK CASE, 50 CDs capacity	piece															0	50.84	-
10. COMPACT DISK DRIVE CLEANER	piece															0	64.22	-
11. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum	piece															0	8.79	-
12. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minut	piece															0	16.62	-
13. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece															0	11.70	-
14. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece															0	19.96	-
15. FLASH DRIVE, 4GB, USB 2.0, plug and play	piece															0	292.08	-

Item & Specifications	Unit of Measure	Quantity Requirement												Total	** PS Price Catalogue	Total Amount	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec				
16. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece	5					5								10	468.00	4,680.00
17. INK CARTRIDGE, HP 51645A (HP 45)	cart						5								5	1,216.86	6,084.30
18. INK CARTRIDGE, HP 6615DA (HP 15)	cart						5								5	1,149.54	5,747.70
19. INK CARTRIDGE, HP C1833DA (HP 33)	cart														0	1,489.20	-
20. INK CARTRIDGE, HP 6635A (HP 17)	cart		5												5	1,250.52	6,252.60
21. INK CARTRIDGE, HP 6678AD (HP 78)	cart														5	1,352.52	6,762.60
22. INK CARTRIDGE, HP C6614D (HP 20)	cart														0	1,344.36	-
23. INK CARTRIDGE, HP C4844A (HP 10)	cart														0	1,402.50	-
24. INK CARTRIDGE, HP C877AA (HP 27)	cart														0	743.58	-
25. INK CARTRIDGE, HP C8728AA (HP 28)	cart														0	873.12	-
26. INK CARTRIDGE, HP C6656AA (HP 56)	cart														0	810.90	-
27. INK CARTRIDGE, HP C6657AA (HP 57)	cart														0	1,352.52	-
28. INK CARTRIDGE, HP C9351AA (HP 21)	cart	15		15											90	615.06	55,355.40
29. INK CARTRIDGE, HP C9352AA (HP 22)	cart	10		10											60	708.90	42,534.00
30. INK CARTRIDGE, HP C8765WA (HP 94)	cart														0	820.08	-
31. INK CARTRIDGE, HP C8766WA (HP 95)	cart														0	984.30	-
32. INK CARTRIDGE, HP C9361WA (HP 93)	cart														10	787.44	7,874.40
33. INK CARTRIDGE, HP C9362WA (HP 92)	cart														0	588.54	-
34. INK CARTRIDGE, HP CB314A (HP 900), black	cart														0	256.02	-
35. INK CARTRIDGE, HP CB315A (HP 900), tri-color	cart														0	329.46	-
36. INK CARTRIDGE, Epson T017	cart														0	-	-
37. INK CARTRIDGE, Epson T018	cart														0	1,173.00	-
38. INK CARTRIDGE, Lexmark # 27, colored	cart														0	984.30	-
39. INK CARTRIDGE, Lexmark # 17, black	cart														0	482.46	-
40. INK CARTRIDGE, Epson T038	cart														0	755.82	-
41. INK CARTRIDGE, Epson T039	cart														0	197.60	-
42. MOUSE, optical, USB connection type	piece														0	3,063.06	-
43. TONER CARTRIDGE, HP C3906A	cart														0	3,588.00	-
44. TONER CARTRIDGE, HP C3903A	cart														0	2,657.10	-
45. TONER CARTRIDGE, HP C4092A	cart														0	4,112.64	-
46. TONER CARTRIDGE, HP C4096A	cart														2	2,523.48	5,046.96
47. TONER CARTRIDGE, HP C7115A	cart														4	4,498.20	17,992.80
48. TONER CARTRIDGE, HP 92298A	cart														0	5,451.90	-
49. TONER CARTRIDGE, HP C4127X	cart														0	4,026.96	-
50. TONER CARTRIDGE, HP Q3613X	cart														0	2,866.20	-
51. TONER CARTRIDGE, HP Q3612A	cart														10	6,105.72	28,662.00
52. TONER CARTRIDGE, HP Q3942A	cart														0	5,077.56	-
53. TONER CARTRIDGE, HP Q6511A	cart														0	6,436.20	-
54. TONER CARTRIDGE, HP C9720A	cart														0	8,710.80	-
55. TONER CARTRIDGE, HP C9721A	cart														0	8,710.80	-
56. TONER CARTRIDGE, HP C9722A	cart														0	8,710.80	-
57. TONER CARTRIDGE, HP C9723A	cart														0	8,881.60	-
58. TONER CARTRIDGE, HP Q1338A	cart	3													12	6,489.60	77,875.20
59. TONER CARTRIDGE, HP Q3610A	cart														5	4,882.18	24,410.90
60. TONER CARTRIDGE, HP Q3960A	cart														0	3,468.00	-
61. TONER CARTRIDGE, HP Q3961A	cart														0	4,187.10	-
62. TONER CARTRIDGE, HP Q3962A	cart														0	4,187.10	-
63. TONER CARTRIDGE, HP Q3963A	cart														0	4,187.10	-
64. TONER CARTRIDGE, HP Q5949A	cart														0	2,928.42	-
65. TONER CARTRIDGE, HP Q7553A	cart	5													10	3,301.74	33,017.40
66. TONER CARTRIDGE, Lexmark 34217HR(2A8400)	cart														0	4,621.62	-
67. TONER CARTRIDGE, Lexmark 1382920	cart														0	14,198.40	-
68. TONER CARTRIDGE, Brother TN3060	cart														0	4,559.40	-
69. TONER CARTRIDGE, for Kyocera Mita KM-1505/1510/1810	cart														0	3,843.84	-
70. TONER CARTRIDGE, TK 100, for Kyocera Mita KM-1500	cart														0	2,843.56	-
71. TONER CARTRIDGE, Samsung ML-2550D5	cart														0	4,029.00	-
72. TONER CARTRIDGE, Samsung ML-2010D3	cart														0	2,958.00	-
73. TONER CARTRIDGE, Kyocera TK-120	cart														0	5,254.32	-
74. RIBBON, Epson, RN 8755	cart														0	84.76	-
75. RIBBON, Epson RN 8750	cart														0	76.75	-

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76. RIBBON, Epson RN 7754	Cart															0	127.50	-	
77. RIBBON, Epson RN SO 15083/ISO 15086	Cart															0	724.88	-	
78. RIBBON, Epson RN SO 15337	Cart															0	328.44	-	
COMMON OFFICE SUPPLIES																			
1. ACETATE, gauge #3, 50m in length	roll															0	603.20	-	
2. AIR FRESHENER, 280ml/can	can	8														8	92.56	2,961.92	
3. ALCOHOL, 70%, ethyl	bottle	20														20	37.70	754.00	
4. AUDIO CASSETTE TAPE, gomin, recording time	piece															0	16.12	-	
5. TAPE, blank, for micro-cassette recorder, 60 mins, recording tin	pack															0	91.50	-	
6. CARBON FILM, polyethylene, 210mm x 2927mm(A-4), 100s/box	box															0	349.44	-	
7. CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	box															0	364.00	-	
8. CARTOLINA, assorted color, 20s/pack	pack															0	72.80	-	
9. CARTOLINA, white, 20s/pack	pack															0	57.20	-	
10. CHALK, white, dustless, 100 pcs/box	box															0	34.81	-	
11. CLIP, bulldog (3")	piece															0	8.42	-	
12. CLIP, backfold, 25mm, 12s/box	box															0	15.60	-	
13. CLIP, backfold, 50mm, 12s/box	box															0	43.68	-	
14. CLIP, backfold, 19mm, 12s/box	box															0	7.54	-	
15. CLIP, backfold, 32mm, 12s/box	box															0	17.42	-	
16. COLUMNAR PAD, 4 cols, 50 gsm min.	pad															0	21.84	-	
17. COLUMNAR PAD, 14 cols, 50 gsm min.	pad															0	45.76	-	
18. COLUMNAR PAD, 16 cols, 50 gsm min.	pad															0	45.76	-	
19. COLUMNAR PAD, 18 cols, 50 gsm min.	pad															0	67.60	-	
20. COLUMNAR NOTEBOOK, 12 cols	piece															0	19.64	-	
21. CORRECTION FLUID, water based, min 15ml.	bottle															0	9.82	-	
22. DATA FILE BOX, (5"x9"x15-3/4")	box															0	64.47	-	
23. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece															0	67.07	-	
26. DRAWING INK, black, 30ml.	bottle															0	560.56	-	
24. ENVELOPE, documentary (10"x15"), 500s/box	box															0	675.86	-	
25. ENVELOPE, expanding, kraft, legal size, 100s/box	box															0	159.78	-	
26. ENVELOPE, mailing white, 500s/box	box															0	207.58	-	
27. ENVELOPE, mailing white with window, 500s	box															0	119.60	-	
28. ENVELOPE, pay, kraft, (4"x7-1/2"), 500s/box	box															0	39.81	-	
29. ENVELOPE, expanding, plastic, legal size	piece															0	526.24	-	
30. ENVELOPE, documentary, A4, 500s/box	box															0	11.44	-	
31. ERASER, blackboard/whiteboard	piece															0	4.68	-	
32. ERASER, rubber	piece															0	83.20	-	
33. FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece															0	851.64	-	
34. FOLDER, pressboard, plain, legal, 100s/box	pack															0	413.92	-	
35. FOLDER, tagboard, legal size, 100s/box	pack															0	253.76	-	
36. FOLDER, tagboard, A4 size, 100s/box	pack															0	301.60	-	
37. FOLDER, morocco/fancy, legal size, 50s/pack	pack															0	312.00	-	
38. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle															0	247.52	-	
39. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack															0	228.80	-	
40. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack															0	37.43	-	
41. GLUE, all purpose, 300 grams min.	jar															0	32.97	-	
42. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece															0	44.45	-	
43. INDEX CARD, 3"x5", ruled both sides, 500s/pack	pack															0	99.84	-	
44. INDEX CARD, 5" x 8", ruled both sides, 500s/pack	pack															0	41.50	-	
45. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box															0	56.68	-	
46. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box															0	67.60	-	
47. INDEX TAB, self-adhesive, 5 sets/box	box															0	11.44	-	
48. LEAD, for mechanical pencil, 0.5mm, 12 pcs/tube	tube															0	493.54	-	
49. LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle	bundle															0	44.61	-	
50. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open en	piece															0	49.56	-	
51. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open en	piece															0	36.40	-	
52. MAP PIN, round head, 100s/box	box															0	41.00	-	
53. MARKER, fluorescent, 3 colors/set	set															0	15.08	-	
54. MARKING PEN, whiteboard, black	piece															135	84	84	4,569.24

Item & Specifications	Unit of Measure	Quantity Requirement												Total	** PS Price Catalogue	Total Amount	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec				
55. MARKING PEN, whiteboard, blue	piece		48												48	15.08	723.84
56. MARKING PEN, whiteboard, red	piece														0	15.08	-
57. MARKER, permanent, black	piece														30	13.50	405.00
58. MARKER, permanent, blue	piece														30	13.50	405.00
59. MARKER, permanent, red	piece														20	13.50	270.00
60. MARKING PEN, for transparency	set														0	84.24	-
61. NOTE BOOK, stenographer's, 40 leaves	piece														0	7.49	-
62. NOTE PAD, (3"x3"), 100 sheets/pad	pad														0	36.40	-
63. NOTE PAD, (3"x4"), 100 sheets/pad	pad														0	52.00	-
64. NOTE PAD, (2"x2"), 400 sheets/pad	pad														0	112.32	-
69. NOTE PAD, (2"x3"), 100 sheets/pad	pad														0	31.20	-
66. OIL, for general purpose, 120 ml	bottle														0	30.99	-
67. PAPER, bond, Premium Grade, 210mm x 297mm (A4), 70 gsm	ream														0	104.80	-
68. PAPER, bond, Groundwood, 210mm x 297mm (A4), 60gsm	ream														0	56.06	-
70. PAPER, mimeo, WhiteWove, 210mm x 297mm (A4)	ream														0	145.60	-
71. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream														0	144.35	-
72. PAPER, for Plain Paper Copier, 254mm x 356mm (B4), 70gsm	ream														0	194.66	-
73. PAPER, ruled pad, 216mmx330mm, 90 sheets/pad	pad														0	20.57	-
74. PAPER, thermal, 210mmx30M, 1/2" core	roll														0	36.40	-
75. PAPER, thermal, 216mmx30M, 1/2" core	roll														0	37.44	-
76. PAPER, multicolor, 210mm x 297mm(A4), 80gsm	ream														0	139.32	-
80. TRACING PAPER, in rolls, 43" x 20' yards	ream														0	161.20	-
77. PARCHEMENT PAPER, A4 size, 80 gsm; 100 sheets/pack	ream														0	82.04	-
78. PAPER FASTENER, for paper, metal, 50 sets/box	box														0	15.60	-
79. PAPER CLIP, gem type, jumbo, 48mm, 100s/box	box														0	8.84	-
80. PAPER CLIP, gem type, 32mm, 100s/box	box														10	24.89	248.90
81. PENCIL, lead, w/eraser, one(1) dozen per box	box														0	18.20	-
82. PENCIL, mechanical, for 0.5mm lead	piece														0	30.00	-
83. PUSH PIN, flat head type, assorted colors, 100s/box	box														0	50.44	-
84. RECORD BOOK, 300 Pages, Smyth sewn	book														0	88.40	-
85. RECORD BOOK, 500 Pages, Smyth sewn	book														0	15.81	-
86. RIBBON, nylon, manual typewriter	spool														0	644.80	-
87. RIBBON, nylon, for Kitano Bundy Clock	piece														0	468.00	-
89. RING BINDER, (1/2"x44"), plastic	piece														0	4.37	-
90. RING BINDER, (3/4"x44"), plastic	piece														0	12.48	-
91. RING BINDER, (1" x 44"), plastic	piece														0	12.48	-
92. RING BINDER, (2" x 44"), plastic	piece														0	28.13	-
93. RUBBER BAND, 1.0mm min thickness, min. 350gram/box or a	box														0	132.68	-
94. RULER, plastic, 300mm	piece														0	3.64	-
95. RULER, plastic, 450mm	piece														0	36.40	-
96. SIGN PEN, black	piece														100	41.48	4,148.00
97. SIGN PEN, blue	piece														100	41.48	4,148.00
98. SIGN PEN, red	piece														100	41.48	4,148.00
99. STAMP PAD INK, violet, 50ml	bottle														0	27.04	-
100. STAMP PAD INK, felt pad, min 60mm x 100mm	piece														0	24.96	-
101. STAPLE WIRE, standard, #35	box														50	25.98	1,299.00
108. STENCIL PAPER, ordinary, universal	quire														0	-	-
109. STENCIL LINK, #317, 400ml.	tube														0	10.66	-
102. TAPE, adding machine, GSP bond	roll														0	41.60	-
103. TAPE, masking, 24mm, 50 meters length	roll														0	83.82	-
104. TAPE, masking, 48mm, 50 meters length	roll														0	10.87	-
105. TAPE, transparent, 24mm, 50 meters	roll														0	20.38	-
106. TAPE, transparent, 48mm, 50 meters	roll														0	19.24	-
107. TAPE, packaging, 48mm, 50 meters length	roll														0	97.76	-
106. TIME CARD, for Seiko Time Recorder, 100s/bndl	bundle														0	87.36	-
108. TIME CARD, for Amano Bundy Clock, 100s/bndl	bundle														0	87.36	-
109. TIME CARD, for Kitano Time Recorder, 100s/bndl	bundle														0	61.15	-
THE TOILET TISSUE, 12, oil/s/ pack	pack														6	-	-
110. TRANSPARENCY FILM, A4, 100s/box	box														6	-	1,467.00

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121. TRANSPARENCY FILM, colored, A4, 100s/box	box															0	10.40	-
111. TWINE, plastic, one kilo per roll	roll					5										10	57.20	572.00
112. WRAPPING PAPER, Kraft, 65gsm, approx. 40m	roll															0	166.40	-
COMMON OFFICE DEVICES																		
1. BLADE, heavy duty cutter(500), 10 pcs./pack	pack															0	27.04	-
2. CUTTER, heavy duty	piece															0	114.40	-
3. PUNCHER, heavy duty	piece															0	18.72	-
4. SCISSORS, (6")	pair															0	147.35	-
5. SHARPENER, single cutterhead	piece															0	436.80	-
6. STAMPING DATER, self-inking stamp	piece															0	162.84	-
7. STAPLER, heavy duty, standard	piece															0	19.64	-
8. STAPLE REMOVER, twin jaws	piece															0	40.23	-
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece															0	20.99	-
10. WASTE BASKET, plastic	piece															0		-
COMMON JANITORIAL SUPPLIES																		
1. BATHROOM SOAP, 70grms.	piece															0	14.56	-
2. BROOM, soft (lambo)	piece															0	119.60	-
3. BROOM, STICK (tingtng)	piece					25										50	19.76	988.00
4. CLEANSER, powder, 350grms.	canister															0	17.32	-
5. DETERGENT POWDER, all purpose, 500grms.	pouch															0	17.16	-
6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar															0	23.92	-
7. DISINFECTANT SPRAY, 400 grams net content	can															12	239.20	2,870.40
8. DUST PAN, non-rigid plastic, with detachable handle	piece															0	26.00	-
9. FLOOR WAX, paste, natural, 3kgs.	can															0	306.80	-
10. FLOOR WAX, paste, red, 3kgs.	can															0	306.80	-
11. FLOOR WAX, liquid type, 3.75L	can															0	331.50	-
12. FURNITURE CLEANER, 300ml/can min	can					10										30	112.32	3,369.60
13. INSECTICIDE, 600ml (420g)/can	can															40	160.00	6,400.00
14. MOPHANDLE, screw type, wooden handle	piece					5										5	83.20	416.00
15. MOPHEAD, 100% rayon, 400g	piece						10									10	71.76	717.60
16. RAG, COTTON, (7") in diameter	kilo															0	43.68	-
17. SCOURING PAD, economy size	pack															0	131.96	-
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle															0	62.40	-
19. TOILET DEODORANT CAKE, 99% paradichlorobenzene, 50grms, 3 pcs/pack	box															0	33.28	-
20. TRASHBAG, plastic, black, (XL)	roll															0	103.79	-
LEGAL SIZE PAPER																		
1. PAPER, bond, Premium Grade	ream															0	119.22	-
2. PAPER, mimeo, Groundwood	ream															0	91.52	-
3. PAPER, mimeo, Whitewove	ream															0	120.02	-
4. PAPER, for PPC	ream															0	173.53	-
5. PAPER, multicolor, legal, for laser printing	ream															0	174.72	-
COMMON OFFICE EQUIPMENT																		
1. AIRPOT, 4.0 liters, w/ dispenser	unit															0	1,144.00	-
2. AUTOMATIC VOLTAGE REGULATOR, 500watts	unit															0	7,953.92	-
2. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 24	unit															0	9,399.52	-
3. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 20	unit															0	13,497.12	-
4. FILING CABINET, four(4) drawers, three (3) drawers + one (1) safe, plain finish, gauge 20	unit															0	12,155.52	-
5. FILING CABINET, lateral, four (4) drawers, beige.	unit															0		-

Item & Specifications	Unit of Measure	Quantity Requirement												Total	** PS Price Catalogue	Total Amount				
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec							
plain finish, 55"x18"x35.5"(HXWXL) body, 6" x 16" x 32" (H x W x L), Gauge 20	unit																0	1,892.80	-	
6. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display AC power source, Canon	unit																	0	925.60	-
7. CALCULATOR, desktop, mini-printer type, 12 digits, AC/DC power source, with ink roller & adaptor	unit																	0	341.12	-
8. CALCULATOR, scientific, 10 digits, dot matrix display, programmable, with case	unit																	0	161.08	-
9. CALCULATOR, compact, electronic, LCD, desktop display, 12 digits, two-way power source	unit																	0	339.20	-
10. CHAIR, monobloc, without armrest, beige/white	unit																	0	19,552.00	-
11. DOCUMENT CAMERA, w/ DVI port, four (4) reference points demarcate viewing area, 8 times (800%) consecutive zoom, PC and Doc Cam VS	unit																	0	1,346.26	-
12. ELECTRIC FAN, orbit type	unit																	0	764.40	-
13. ELECTRIC FAN, with stand	unit																	0	745.68	-
14. ELECTRIC FAN, wall type	unit																	0	934.84	-
15. INDUSTRIAL FAN, 18" metal blade	unit																	0	4,451.20	-
16. FACSIMILE TRANSCREIVER, uses thermal paper 50m/roll, for documents 216mm x 600mm, 15, sec transmission speed, scanning width 208mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/fel switchover	unit																	0	1,130.48	-
17. FIRE EXTINGUISHER, dry chemical, for ABC class of fire, squeeze type, non-electrical conductor, non-toxic, non-corrosive, 4.5Kg (10lbs.), brand new	unit																	0	4,726.80	-
18. FIRE EXTINGUISHER, pure HCF 123, with fire rating of 1A, 1BC for ABC class of fire, squeeze type non-electrical conductor, 4.5Kg (10 lbs), brand new	unit																	0	24,939.20	-
19. MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA (compressed) resolution	unit																	0	8,338.96	-
20. PAPER TRIMMER/CUTTING MACHINE, 350MM, cutting size, 30 sheets cutting cap, automatic clamping, stationary blade guard, A4-A6 format indications	unit																	0	6,238.96	-
21. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight	unit																	0	28,672.80	-
22. PRINTER, automatic data processing, impact dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual, Epson FX-2190	unit																	0	35,859.20	-
23. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2180	unit																	0	7,124.00	-
24. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual ribbons, cables and manual, Epson LX-300+	unit																	0	4,139.20	-
25. PRINTER, laser, 20ppm printing speed, 1200 x 1200 dpi, with power cord, interface cable software drivers and complete documentation, ML-2350	unit																	0	30,992.00	-
26. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2190	unit																	0	10,398.96	-
27. PUNCHING/BINDING MACHINE, .w/ (2) hand lever system, 34cm or 13" (24 holes) punching width adjustable to any format, binds 425 sheets or up to 3" thick, all metal construction	unit																	0	1,653.60	-
28. RADIO CASSETTE RECORDER, with AM/	unit																	0	1,653.60	-

Item & Specifications	Unit of Measure	Quantity Requirement												Total	** P5 Price Catalogue	Total Amount		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec					
22. INK CARTRIDGE, HP C8774WA(HP 02), light cyan, 5.5 ml	cart															0	393.72	-
23. INK CARTRIDGE, HP C875WA(HP 02), light magenta, 5.5 ml	cart															0	393.72	-
24. INK CARTRIDGE, HP C9363WA (HP 97), tricolor, 14 ml	cart															0	1,365.78	-
25. INK CARTRIDGE, HP C9364WA (HP 98), black, 11 ml	cart	5														5	682.38	6,823.80
26. INK CARTRIDGE, HP C9391A(HP 88XL), cyan, 17 ml	cart															0	973.08	-
27. INK CARTRIDGE, HP C9392A(HP 88XL), magenta 17 ml	cart															0	973.08	-
28. INK CARTRIDGE, HP C9393A(HP 88XL), yellow, 17 ml	cart															0	973.08	-
29. INK CARTRIDGE, HP C9396A(HP 88XL), black, 58.5 ml	cart															0	1,365.74	-
30. INK CARTRIDGE, HP CB316WA(HP 564), black	cart															0	467.12	-
31. INK CARTRIDGE, HP CB317WA(HP 564), photo	cart															0	390.66	-
32. INK CARTRIDGE, HP CB318WA(HP 564), cyan	cart															0	390.66	-
33. INK CARTRIDGE, HP CB319WA(HP 564), magenta	cart															0	390.66	-
34. INK CARTRIDGE, HP CB320WA (HP 564), yellow	cart															0	390.66	-
35. INK CARTRIDGE, HP CB335WA(HP74), black, 4.5 ml	cart															0	628.32	-
36. INK CARTRIDGE, HP CB336WA (HP74XL), black, 18 ml	cart															0	1,232.16	-
37. INK CARTRIDGE, HP CB337WA (HP75), tricolor, 3.5 ml	cart															0	722.16	-
38. INK CARTRIDGE, HP CB338WA (HP 75XL), tricolor, 12 ml	cart															0	1,365.78	-
39. INK CARTRIDGE, HP CC641WA (HP 60), black, 4 ml	cart															0	1,177.08	-
40. INK CARTRIDGE, HP CC641WA (HP60XL), black, 12 ml	cart															0	706.86	-
41. INK CARTRIDGE, HP CC643WA (HP 60), tricolor, 13 ml	cart															0	1,374.96	-
42. INK CARTRIDGE, HP CC644WA (HP60XL), tricolor, 11 ml	cart															0	589.86	-
43. INK CARTRIDGE, HP CC653AA (HP 90), black officejet, 4 ml	cart															0	903.72	-
44. INK CARTRIDGE, HP CC656AA(HP 90), tricolor officejet, 9 ml	cart															0	984.30	-
45. INK CARTRIDGE, HP CC660AA(HP702), black, 20 ml	cart															6	332.32	3,987.84
46. INK CARTRIDGE, HP CD887AA (HP703), black deskjet	cart	6														6	322.32	2,578.56
47. INK CARTRIDGE, HP CD888AA(HP 703), tricolor deskjet	cart	4														4	747.66	8,971.92
48. INK CARTRIDGE, HP CD971AA (HP 920), black	cart	6														6	561.00	5,610.00
49. INK CARTRIDGE, HP CD972AA (HP920XL), cyan	cart	5														5	561.00	5,610.00
50. INK CARTRIDGE, HP CD973AA (HP920XL), magenta	cart	5														5	561.00	5,610.00
51. INK CARTRIDGE, HP CD974AA (HP 920XL), yellow	cart	5														5	561.00	5,610.00
52. INK CARTRIDGE, HP CD975AA (HP920XL), black	cart															0	1,122.00	-
53. INK CARTRIDGE, HP CN692AA(HP 704), black	cart															0	332.32	-
54. INK CARTRIDGE, HP CN693AA (HP704), tricolor	cart															0	1,550.40	-
55. INK CARTRIDGE, Brother LC67HVBK, black	cart															0	938.40	-
56. INK CARTRIDGE, Brother LC67HVC, cyan	cart															0	938.40	-
57. INK CARTRIDGE, Brother LC67HYM, magenta	cart															0	938.40	-
58. INK CARTRIDGE, Brother LC67HYV, yellow	cart															0	681.36	-
59. INK CARTRIDGE, Brother LC 39BK, black	cart															0	453.90	-
60. INK CARTRIDGE, Brother LC 39Y, yellow	cart															0	453.90	-
61. INK CARTRIDGE, Brother LC 39C, cyan	cart															0	453.90	-
62. INK CARTRIDGE, Brother LC 39M, magenta	cart															0	453.90	-
63. INK CARTRIDGE, Lexmark Black #14, PN 18C2090A	cart															0	984.30	-
66. INK CARTRIDGE, Lexmark Color #15, PN 18C3100A	cart															0	1,221.96	-
67. INK CARTRIDGE, Lexmark Photo #31, PN 18CC0031A	cart															0	2,075.70	-
68. INK CARTRIDGE, Lexmark Color #34, PN 18CC0034A	cart															0	1,662.60	-
69. INK CARTRIDGE, Lexmark Color #35, PN 18CC0035A	cart															0	2,009.40	-
70. INK CARTRIDGE, Epson C13T028091, black, for printer Stylus C	cart															0	1,138.32	-
71. INK CARTRIDGE, Epson C13T029091, color, for printer Stylus C6	cart															0	1,039.38	-
72. INK CARTRIDGE, Epson C13T031910, black, for printer Stylus C6	cart															0	1,228.08	-
73. INK CARTRIDGE, Epson C13T032290, cyan, for printer Stylus C	cart															0	586.50	-
74. INK CARTRIDGE, Epson C13T032390, magenta, for printer Styl	cart															0	586.50	-
75. INK CARTRIDGE, Epson C13T032490, yellow, for printer Styl	cart															0	482.46	-
76. INK CARTRIDGE, Epson C13T038190, black, for printer Stylus C	cart															0	850.68	-
77. INK CARTRIDGE, Epson C13T038191, black, for printer Stylus C	cart															0	755.82	-
78. INK CARTRIDGE, Epson C13T039090, color, for printer Stylus C	cart															0	534.48	-
79. INK CARTRIDGE, Epson C13T042290, cyan, for printer Stylus C	cart															0	534.48	-
80. INK CARTRIDGE, Epson C13T042390, magenta, for printer Styl	cart															0	534.48	-
81. INK CARTRIDGE, Epson C13T042490, yellow, for printer Stylus C	cart															0	614.04	-
82. INK CARTRIDGE, Epson C13T046190, black, for printer Stylus C	cart															0	378.42	-
83. INK CARTRIDGE, Epson C13T047290, cyan, for printer Stylus C	cart															0		-

Item & Specifications	Unit of Measure	Quantity Requirement												Total	** PS Price Catalogue	Total Amount		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec					
84. INK CARTRIDGE, Epson G31047390, Magenta, for printer Stylus	cart															0	378.42	-
85. INK CARTRIDGE, Epson G31047490, Yellow, for printer Stylus	cart															0	378.42	-
86. INK CARTRIDGE, Epson G31062190, black, High Cap, for printer	cart															0	628.32	-
87. INK CARTRIDGE, Epson G31063190, black, Std Cap, for printer	cart															0	482.46	-
88. INK CARTRIDGE, Epson G31063290, Cyan, Std Cap, for printer	cart															0	387.60	-
89. INK CARTRIDGE, Epson G31063390, Magenta, Std Cap, for printer	cart															0	387.60	-
90. INK CARTRIDGE, Epson G31063490, Yellow, Std Cap, for printer	cart															0	387.60	-
91. INK CARTRIDGE, Epson G31075190, Black, for printer Stylus cd	cart															0	288.66	-
92. INK CARTRIDGE, Epson G31075290, Cyan, for printer Stylus cd	cart															0	288.66	-
93. INK CARTRIDGE, Epson G31075390, Magenta, for printer Stylus	cart															0	288.66	-
94. INK CARTRIDGE, Epson G31075490, Yellow, for printer Stylus	cart															0	288.66	-
95. INK CARTRIDGE, Epson G31103190, Black, for printer Stylus T4	cart															0	849.66	-
96. INK CARTRIDGE, Epson G31103290, Cyan, for printer Stylus T4	cart															0	566.10	-
97. INK CARTRIDGE, Epson G31103390, Magenta, for printer Stylus	cart															0	566.10	-
98. INK CARTRIDGE, Epson G31103490, Yellow, for printer Stylus	cart															0	566.10	-
99. INK CARTRIDGE, Epson G31104190, black, for printer C10, CX	cart															0	943.50	-
100. INK CARTRIDGE, Epson G31104193, Black, for printer C10, CX	cart															0	943.50	-
101. INK CARTRIDGE, Epson G31105190, Black, for printer Stylus T1	cart															0	424.32	-
102. INK CARTRIDGE, Epson G31105290, Cyan, for printer Stylus T1	cart															0	424.32	-
103. INK CARTRIDGE, Epson G31105390, Magenta, for printer Stylus	cart															0	424.32	-
104. INK CARTRIDGE, Epson G31105490, Yellow, for printer Stylus	cart															0	424.32	-
105. INK CARTRIDGE, Epson G31107190, Black, for printer T10/T11/	cart															0	279.48	-
106. INK CARTRIDGE, Epson G31107290, Cyan, for printer T10/T11/	cart															0	279.48	-
107. INK CARTRIDGE, Epson G31107390, Magenta, for printer T10/T	cart															0	279.48	-
108. INK CARTRIDGE, Epson G31107490, Yellow, for printer T10/T	cart															0	279.48	-
109. INK CARTRIDGE, Epson G31111190, Black, for printer Stylus P1	cart															0	940.44	-
110. INK CARTRIDGE, Epson G31111290, Cyan, for printer Stylus P1	cart															0	940.44	-
111. INK CARTRIDGE, Epson G31111390, Magenta, for printer Stylus	cart															0	940.44	-
112. INK CARTRIDGE, Epson G31111490, Yellow, for printer Stylus P1	cart															0	940.44	-
113. INK CARTRIDGE, Epson G3111590, Light Cyan, for printer Styl	cart															0	940.44	-
114. INK CARTRIDGE, Epson G3111690, Light Magenta, for printer	cart															0	940.44	-
115. INK CARTRIDGE, Epson G31112190, Black, for printer Stylus P1	cart															0	656.88	-
116. INK CARTRIDGE, Epson G31112290, Cyan, for printer Stylus P1	cart															0	656.88	-
117. INK CARTRIDGE, Epson G31112390, Magenta, for printer Styl	cart															0	656.88	-
118. INK CARTRIDGE, Epson G31112490, Yellow, for printer Stylus	cart															0	656.88	-
119. INK CARTRIDGE, Epson G31112590, Light Cyan, for printer Styl	cart															0	656.88	-
120. INK CARTRIDGE, Epson G31112690, Light Magenta, for printer	cart															0	656.88	-
121. INK CARTRIDGE, Epson G31141190, Black, for ME 32/320/620F	cart															0	302.94	-
122. INK CARTRIDGE, Epson G31141290, Cyan, for ME 32/320/620F	cart															0	302.94	-
123. INK CARTRIDGE, Epson G31141390, Magenta, for ME 32/320/62	cart															0	302.94	-
124. INK CARTRIDGE, Epson G31141490, Yellow, for ME 32/320/62	cart															0	302.94	-
125. INK CARTRIDGE, Epson G31143190, Black, for printer ME 960	cart															0	576.30	-
126. INK CARTRIDGE, Epson G31143290, Cyan, for printer ME Off	cart															0	453.90	-
127. INK CARTRIDGE, Epson G31143390, Magenta, for printer ME	cart															0	453.90	-
128. INK CARTRIDGE, Epson G31143490, Yellow, for printer ME Off	cart															0	453.90	-
129. TONER CARTRIDGE, HP CE3906F, black	cart															0	3,063.06	-
130. TONER CARTRIDGE, HP CE435A, black	cart															0	2,491.86	-
131. TONER CARTRIDGE, HP CE436A, black	cart															0	2,924.34	-
132. TONER CARTRIDGE, HP CE540A, black	cart															2	2,886.60	5,773.20
133. TONER CARTRIDGE, HP CE541A, cyan	cart															2	2,652.00	5,304.00
134. TONER CARTRIDGE, HP CE542A, yellow	cart															2	2,652.00	5,304.00
135. TONER CARTRIDGE, HP CE543A, magenta	cart															2	2,652.00	5,304.00
136. TONER CARTRIDGE, HP CE644A, black	cart															0	6,324.00	-
137. TONER CARTRIDGE, HP CE630A, black	cart															0	5,064.30	-
138. TONER CARTRIDGE, HP CE631A, cyan	cart															0	4,750.14	-
139. TONER CARTRIDGE, HP CE632A, yellow	cart															0	4,750.14	-
140. TONER CARTRIDGE, HP CE633A, magenta	cart															0	5,554.02	-
141. TONER CARTRIDGE, HP CE350A, black	cart															0	10,348.92	-
142. TONER CARTRIDGE, HP CE351A, cyan	cart															0	10,348.92	-
143. TONER CARTRIDGE, HP CE352A, yellow	cart															0	10,348.92	-

Item & Specifications	Unit of Measure	Quantity Requirement												Total	** PS Price Catalogue	Total Amount		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec					
144. TONER CARTRIDGE, HP CE353A, magenta	cart															0	10,348.92	-
145. TONER CARTRIDGE, HP CE355A, black	cart															0	6,233.22	-
146. TONER CARTRIDGE, HP CE260A, black	cart															0	6,157.74	-
147. TONER CARTRIDGE, HP CE261A, cyan	cart															0	11,185.32	-
148. TONER CARTRIDGE, HP CE262A, yellow	cart															0	11,185.32	-
149. TONER CARTRIDGE, HP CE263A, magenta	cart															0	11,185.32	-
150. TONER CARTRIDGE, HP CE278A, black	cart															0	3,011.04	-
151. TONER CARTRIDGE, HP CE385A, black	cart				5											20	2,655.06	53,101.20
152. TONER CARTRIDGE, HP CE395X, black	cart				5											20	3,590.40	71,808.00
153. TONER CARTRIDGE, HP CE395X, high cap, black	cart															0	6,592.26	-
154. TONER CARTRIDGE, HP Q6000A, black	cart				4											8	3,115.08	24,920.64
155. TONER CARTRIDGE, HP Q6001A, cyan	cart				3											6	3,395.58	20,373.48
156. TONER CARTRIDGE, HP Q6002A, yellow	cart				3											6	3,395.58	20,373.48
157. TONER CARTRIDGE, HP Q6003A, magenta	cart				3											6	3,395.58	20,373.48
158. TONER CARTRIDGE, HP Q6470A, black	cart															0	5,420.28	-
159. TONER CARTRIDGE, HP Q6471A, cyan	cart															0	5,389.68	-
160. TONER CARTRIDGE, HP Q6472A, yellow	cart															0	5,389.68	-
161. TONER CARTRIDGE, HP Q6473A, magenta	cart															0	6,977.82	-
162. TONER CARTRIDGE, HP Q7581A, cyan	cart															0	6,977.82	-
163. TONER CARTRIDGE, HP Q7582A, yellow	cart															0	4,222.80	-
164. TONER CARTRIDGE, HP Q7583A, magenta	cart															0	5,661.00	-
165. TONER CARTRIDGE, Brother TN-455BK, black	cart															0	5,661.00	-
166. TONER CARTRIDGE, Brother TN-455M, magenta	cart															0	5,661.00	-
167. TONER CARTRIDGE, Brother TN-455Y, yellow	cart															0	5,661.00	-
168. TONER CARTRIDGE, Brother TN-455C, cyan	cart															0	5,661.00	-
169. TONER CARTRIDGE, Brother TN-2025	cart										5					5	2,601.00	13,005.00
170. TONER CARTRIDGE, Brother TN-2130	cart															0	1,785.00	-
171. TONER CARTRIDGE, TN-3250, low yield, for Brother HL-5350DN	cart															0	3,264.00	-
172. TONER CARTRIDGE, Lexmark X340A11G	cart															0	5,967.00	-
173. TONER CARTRIDGE, Lexmark E360H11P	cart															0	11,776.92	-
174. TONER CARTRIDGE, Lexmark E450A11P	cart															0	6,684.06	-
175. TONER CARTRIDGE, Lexmark T650A11P	cart															0	9,445.20	-
176. TONER CARTRIDGE, Lexmark T650H11P	cart															0	25,586.70	-
177. TONER CARTRIDGE, Developer, Epson G1350S06005, for printe	cart															0	3,112.02	-
178. TONER CARTRIDGE, Developer, Epson G1350S06010, for printe	cart															0	5,095.92	-
179. TONER CARTRIDGE, Developer, Epson G1350S06087, for printe	cart															0	5,194.86	-
180. TONER CARTRIDGE, Developer, Epson G1350S06166, 6k, for pri	cart															0	5,053.08	-
181. TONER CARTRIDGE, Developer, Epson G1350S06167, 3k, for pri	cart															0	3,211.98	-
182. TONER CARTRIDGE, Epson G1350S0440, Std Cap, for printer A	cart															0	5,389.68	-
183. TONER CARTRIDGE, Developer, Epson G1350S0520, 1.8k, for I	cart															0	3,542.46	-
184. TONER CARTRIDGE, Developer, Epson G1350S0521, 3.2k, for I	cart															0	5,241.78	-
185. TONER CARTRIDGE, Samsung Part No. SCX D655A for printer	cart															0	10,200.00	-
186. TONER CARTRIDGE, Samsung Part No. ML D3050B for printe	cart															0	6,987.00	-
187. TONER CARTRIDGE, Samsung Part No. ML T-D1095L for printe	cart				4											16	2,805.00	44,880.00
188. TONER CARTRIDGE, Samsung Part No. ML D2850B, for printe	cart															0	4,768.50	-
189. TONER CARTRIDGE, Samsung Part No. ML TD104 5, for Sams	cart															0	2,978.40	-
190. RIBBON CARTRIDGE, for Fujitsu DL3850	cart															0	449.80	-
191. RIBBON CARTRIDGE, for OKI ML 1120	cart															0	7,124.00	-
192. RIBBON CARTRIDGE, Lexmark 11A3550 for Printer Models 23X	cart															0	1,142.40	-
193. RIBBON CARTRIDGE, Epson C135015505 for printer DFX-9000	cart															0	1,129.14	-
194. RIBBON CARTRIDGE, Epson C135015506(7753) Fabric, for pri	cart															0	119.34	-
195. RIBBON CARTRIDGE, Epson C135015508(S05016), black, for	cart															0	344.76	-
196. RIBBON CARTRIDGE, Epson C135015568, color, for printer LX	cart															0	1,224.00	-
197. RIBBON CARTRIDGE, Epson C13501577(#8766), for printer D	cart															0	940.44	-
198. RIBBON CARTRIDGE, Epson C135015587, black for printer DL	cart															0	1,030.20	-
199. RIBBON CARTRIDGE, Epson C135015589(S01537), for printe	cart															0	373.32	-
200. PRINTHEAD, HP 11, black, 8 ml	cart															0	1,365.78	-
201. PRINTHEAD, HP 11, cyan, 8 ml	cart															0	1,365.78	-
202. PRINTHEAD, HP 11, magenta C4812A, 8 ml	cart															0	1,365.78	-
203. PRINTHEAD, HP 11 yellow, 8 ml	cart															0	1,365.78	-

Item & Specifications	Unit of Measure	Quantity Requirement												Total	** PS Price Catalogue	Total Amount		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec					
204. Photoconductor Kit, Lexmark PN 12A8302	cart															0	4,120.80	-
205. Photoconductor Kit, Lexmark PN E260323G	cart															0	2,295.00	-
206. Photoconductor Kit, Lexmark PN E250323G	cart															0	2,295.00	-
207. PHOTOCOnductor UNIT, Epson C135051099, for printer EPI	cart															0	3,391.50	-
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																		
Office Equipment and Accessories																		
1 COFFEE MAKER	unit															0	3,979.75	-
2 AIRCONDITION UNIT - Split type 2.5HP	unit															0	66,290.00	-
3 AIRCONDITION UNIT - Split type 2.0 HP	unit	1														2	54,614.00	109,228.00
4 FAX MACHINE, uses bond paper	unit															0	9,850.00	-
5																0		-
6																0		-
7																0		-
8																0		-
9																0		-
10																0		-
Office Supplies																		
1 BATHROOM Tissue 5189 05 HBT 200 2-PLY SP-48	box			6												12	1,170.00	14,040.00
2 BALLPEN, black, blue, red	box	7														14	255.00	3,570.00
3 SIGN PEN, Vio, black (12's)	box															2	610.00	1,220.00
4 PAPER FASTENER, plastic	box	20														20	25.00	500.00
5 PENCIL, Mongol #1	box															7	69.00	483.00
6 PENCIL, Mongol #2	box															7	69.00	483.00
7 COPY PRINTER INK, CP10 for CP613CP	CRG			10												30	1,080.24	32,407.20
8 COPY PRINTER MASTER, CPMT1 for CP123CP	roll			10												20	1,960.00	39,200.00
9 HIGH LIGHTER	pc			30												30	28.50	855.00
10 PLASTIC COVER, guage 8	roll															5	1,700.00	8,500.00
Audio and visual presentation and composing equipment																		
1																0		-
2																0		-
3																0		-
4																0		-
5																0		-
6																0		-
7																0		-
8																0		-
9																0		-
10																0		-
Photographic or filming or video equipment																		
1																0		-
2																0		-
3																0		-
4																0		-
5																0		-
6																0		-
7																0		-
8																0		-
9																0		-
10																0		-
Cleaning Equipment and Supplies																		
1 CRYSTAL SEAL, Sealer finish	gal															25	630.00	15,750.00
2 STRIPWELL, Wax stripper	gal				25											50	240.00	12,000.00
3 TRASHBAG, Small 9x9x20 (black)	PCS															1000	1.75	1,750.00
4 TRASHBAG, Medium (black)	PCS															1000	3.50	3,500.00
5 TRASHBAG, Large (black)	PCS															1000	4.50	4,500.00
6 TRASH BAG, XL	PCS															1000	5.50	5,500.00
7 SANIDO BAG, XL	PCS															1000	2.00	2,000.00
8 SOFT-A-KLIN, Liquid hand soap	gal				20											40	275.00	11,000.00

Item & Specifications	Unit of Measure	Quantity Requirement												Total	** PS Price Catalogue	Total Amount		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec					
9 MARBLE WAX	gal	5														5	375.00	1,875.00
10 BLUE MAGIC, Toilet bowl cleaner	gal					4	10						4			10	230.00	2,300.00
11 PAPER TOWEL, roll	roll	4														12	68.00	816.00
12 KLEEN OIL, All purpose detergent	gal	5														5	220.00	1,100.00
13 CARPET SHAMPOO, and stain remover	gal						5									5	405.00	2,025.00
Paper Materials and Products																		
1 YELLOW PAD	pad						100									100	28.00	2,800.00
2 BOARD PAPER, calling cards	pack	10					10									20	55.00	1,100.00
3 STICKER PAPER, white	pack	10					10									20	33.50	670.00
4																0		-
5																0		-
6																0		-
7																0		-
8																0		-
9																0		-
10																0		-
Lighting and fixtures and accessories																		
1 BATTERY, 9Volts	pc	25						25								50	136	6,800.00
2 BULB, Warm white 13Watts	pc					20										20	85.00	1,700.00
3 HALOGEN LAMP, 220v /20watts	pc															0	50.00	-
5 HALOGEN DECOSTAR, Economy 50W /12V	pc															0	50.00	-
6 BULB, Daylight Duluxstar 8Watts	pc						20									20	117.00	2,340.00
7 POST LAMP, Daylight 55Watts	pc	5						5								10	425.00	4,250.00
8 FLUORESCENT LAMP, 40 watts	pc.	100				100										200	90.00	18,000.00
9 BULB, 14 Watts	pc.						20									20	115.00	2,300.00
10 BULB, 15Watts Mini Lamp, Cool daylight	pc	20														20	115.00	2,300.00
11 BULB, 18Watts Daylight	pc	20														20	170.00	3,400.00
12 BULB, 18Watts Warm white	pc	10														10	155.00	1,550.00
13 BULB, 23Watts Daylight	pc	40														40	164.75	6,590.00
14 BULB, 23Watts Cool white	pc	20														20	189.75	3,795.00
Electrical equipment and components and supplies																		
1																0		-
2																0		-
3																0		-
4																0		-
5																0		-
6																0		-
7																0		-
8																0		-
9																0		-
10																0		-
Computer Supplies																		
1 TONER FOR FAX, Panasonic KXF83E	pc	3			3			3								12	1,785.00	21,420.00
2 DRUM for Brother Fax, DR-2025	pc															0	4,400.00	-
3 TONER CARTRIDGE, HP Q7551A	cart	3					3									6	5,900.00	35,400.00
4 TONER CARTRIDGE, CANON FX9	cart	3				3										9	3,465.00	31,185.00
5 TONER FOR FAX, Panasonic KX-FA188E	cart	1														1	1,600.00	1,600.00
6																0		-
7																0		-
8																0		-
9																0		-
10																0		-
Computer Equipment and Accessories																		
1 COMPUTER System, Desktop	unit		10													10	25,000.00	250,000.00
2 RAM - MEMORY - 512G	pc.															0	1,460.00	-
3 VGA Card, Male to Female/Female to Male	pc															0	950.00	-
4 NOTERBOOK Computer	unit															0	38,495.00	-
5 EXTERNAL Hard Drive 1TB	unit		2													2	4,110.00	8,220.00
6 MAC BOOK PRO, MC 790 - 2.3 GHz dual core Inter Core i5	unit															0	58,990.00	-

Item & Specifications	Unit of Measure	Quantity Requirement												Total	** P5 Price Catalogue	Total Amount	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec				
7 MS OFFICE for MAC 2011	PC														0	9,500.00	-
8 APPLE VGA Adapter	PC														0	1,800.00	-
9 APPLE Capdase Prokepper for MAC BOOK 13inches	PC		2												2	1,400.00	-
10 PRINTER, for network	unit														2	25,000.00	50,000.00
11 WIRELESS Router, E1000	unit														5	2,875.00	14,375.00
12 PRINTER, 3-in-1	unit		3												3	7,990.00	23,970.00
*Other Categories																	
1 Building and Room Rehabilitation																	9,000,000.00
2																	0
3																	0
4																	0
5																	0
6																	0
7																	0
8																	0
9																	0
10																	0
***GRAND TOTAL:																	
TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION ON COMMON USE SUPPLIES AND EQUIPMENT																	
APPROVED BUDGET:																	

10,530,441.26
152,044.13
10,672,485.39

*Other categories that are not indicated herein
**Prices are FOB Manila/Applicable for Items under A.
***Grand total for Items under A and B

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

Evelyn H. De Ramos
EVELYN H. DE RAMOS
Administrative Officer III

Certified Funds Available:

Milad O. Savella
MILAD O. SAVELLA (1-2-10)
Accountant III

Approved:

DR. Arsenio M. Bausacan
DR. ARSENI0 M. BAUSACAN
Executive Director