

SUPPLEMENTAL/BID BULLETIN NO. 1

22 July 2024

Attention: **All prospective bidders for the project:**

BID REFERENCE NO. ITB-2024-0601-GR – SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF A FULLY INTEGRATED ADMINISTRATIVE SOFTWARE SYSTEM FOR THE PHILIPPINE CENTER FOR ECONOMIC DEVELOPMENT (PCED)

(ABC: PhP10,300,000.00, inclusive of all applicable taxes)

Please be informed of the following:

- The schedule for the submission and opening of bids shall proceed as follows:**

ACTIVITY	DATE AND TIME	VENUE
Deadline of Submission and Receipt of Bids	July 30, 2024 (Tuesday) 10:00 AM	Madrigal Room, PCED Library Building, UP School of Economics, 1101, Diliman, Quezon City, Metro Manila
Opening of Bids	July 30, 2024 (Tuesday) 10:00 AM	Madrigal Room, PCED Library Building, UP School of Economics, 1101, Diliman, Quezon City, Metro Manila

- Please refer to the Section III. Bid Data Sheet (BDS) for the detailed procedure and options for the payment of bidding documents, submission and opening of bids. As indicated in the Invitation to Bid, bidders must secure the required payment for the bidding documents on or before the deadline of the submission and receipt of bids.**

- Replies to queries of bidders:**

The PCED Bids and Awards Committee hereby clarifies, includes, revises, amends, deletes and/or adapts the following provisions in the Bidding Documents. Accordingly, these shall form an integral part of the said Document/s.

QUERY/CONCERN	AMMENDMENT/CLARIFICATION
Regarding the bidding documents, how many copies do we need to submit?	<p>1 set of the original bidding documents containing:</p> <ol style="list-style-type: none"> 1st envelop - Original eligibility requirements and Technical Component 2nd envelop – Original Financial Component <p>And</p> <p>2 sets of copies of bidding documents containing:</p> <ol style="list-style-type: none"> 1st envelop - copies of eligibility requirements and technical component 2. 2nd envelop - copies of financial component

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<p>Since all documents must be duly signed, do the copies require wet signature also?</p>	<p>Both the original and copies of the bids must contain the wet signature of the authorized signatory of the bidder.</p>
<p>Regarding the SLCC, would you consider similar, for example, any software development, including information system or do you only consider integrated administrative software system?</p>	<p>We would consider an Integrated Administrative system, Accounting and Finance system, or Human Resource Management system (or combination).</p> <p>Reply to Query from previous Bid Bulletin (ITB-2024-0601): <i>Per Section 23.4.1.3 of the IRR of RA9184, we can accept a combination of 2 completed similar contracts as defined above for SLCC with aggregate contract amount equivalent to 50% of the ABC, with the largest of the 2 projects having >=50% of the 50% of the ABC (>=25% of the ABC).</i></p>
<p>Clarification on the previous items included in the bid supplement from the previous pre-bid conference, will it stand for this project those items identified before, for example, qualification that the winning bidder must be able to demo the existing similar projects on the systems being procured?</p>	<p>All requirements have been incorporated into the new Bid Documents.</p> <p>ITB Clause 20.2 Post Qualification requirements of the Bidding documents: (d). The supplier must be able to demonstrate all systems (similar to those being required).</p>
<p>For the general work, do you require that these requirements are off-the-shelf or it will be from the ground-up development?</p>	<p>The system can be off-the-shelf with customizations or developed from the ground up. However, the system should be available within 3 months.</p>
<p>For the solution providers responsibilities, item#4, deliver and install any necessary support software and hardware. Do we need to provide the hardware requirements and may we know what are the components for the hardware?</p>	<p>For the Human Resource module, the winning bidder must provide at least 2 Biometric attendance systems.</p> <p>For the Inventory module and other modules, PCED will procure any needed equipment. The winning bidder however must make sure that all hardware is installed correctly and integrate properly with the concerned modules.</p>
<p>About the project schedule, which includes hosting and support shall be provided for a period of 12 months, will the cloud facility be provided by the bidder and will it be installed on cloud or on premise?</p>	<p>PCED will provide the hosting system, which may be on cloud or on premise. The winning bidder should provide support for 12 months.</p> <p>Section 4. Scope of Work, Item V Project Schedule of the Bidding Document is amended to the following:</p> <p>The systems shall be implemented for a period of three (3) months commencing upon issuance of the Notice to Proceed (NTP) by the PCED. Warranty and technical support shall be provided by the Contractor for a period of twelve (12) months commencing a day after acceptance of the systems and implementation services, as specified in the SCOPE OF WORK/Specific Works section of the Terms of Reference attached.</p> <p>Similarly, Section H of the Terms of Reference is amended to the following:</p>


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	The systems shall be implemented for a period of three (3) months commencing upon issuance of the Notice to Proceed (NTP) by the PCED. Warranty and technical support shall be provided by the Contractor for a period of twelve (12) months commencing a day after acceptance of the systems and implementation services, as specified in the SCOPE OF WORK/Specific Works section of this TOR.
On the biometric device, will the verification be facial, fingerprint or card?	At least fingerprint. Other types of biometric verification may also be included.
How many employees will be involved in the biometric device?	Less than 50 employees.
On the work plan schedule, is it possible to extend the 3-month period?	No, the 3-month period cannot be extended.

For guidance and information of all concerned.


LAARNI C. ESCRESA-GUILLERMO
 PCED BAC CHAIR
 ITB-2024-0601-GR SBB#1